

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: NEGE04144930D

Opening Date: September 24, 2004

Closing Date: October 14, 2004

Position: Civil Engineering Technician, GS-0802-7/9, FPL: 9

Salary: \$34,184 - \$54,360 Annual

Place of Work: U.S. Army Engineer District, Baltimore, Washington Aqueduct Division, Planning and Engineering Branch

Duty Station: Washington, DC

Position Status: This is a permanent position. -- Full Time

Number of Vacancies: 1

Duties: Work at the lower levels of this position are developmental in nature and lead to the full performance level duties outlined below: Responsible for planning and accomplishing capital projects of limited scope and complexity and providing technical support to professional engineers on portions of larger and more complex new projects and modifications to existing structures. Incumbent is assigned within the Planning and Engineering Branch with primary responsibility for performing multi-discipline work of above average complexity. Utilizes various forms of computer hardware/software to accomplish assigned tasks. Understands and utilizes more advanced Computer-Aided Design and Drafting (CADD) commands and features, as well as standard engineering and drafting practices to complete and/or revise work products. Projects consist of a wide variety of historic structures such as buildings, conduits, pipelines, clearwells, bridges, roads, warehouses, and other special purpose facilities.

Who May Apply:

- THIS IS A DELEGATED EXAMINING ANNOUNCEMENT, OPEN TO ALL U.S. CITIZENS.
- Interagency Career Transition Assistance Plan (ICTAP) eligibles.

Qualifications:

One year of Specialized Experience equivalent to the next lower grade level in the Federal Service is required.* Specialized Experience is defined as preparing a variety of engineering documents and drawings, performing site investigations and surveys for design task, providing design assistance to project engineer and utilizing various forms of computer hardware and software. NOTE: (1) Incumbent is required to pass a pre-employment physical. (2) Work outside the office involves exposure to varying weather conditions rough, uneven surfaces, climbing, stooping, bending, and entering confined spaces, requiring use of hard hats and appropriate safety gear which could include the

occasional wearing of a tight fitting respirator

GS-06 and above: One year of experience directly related to this occupation equivalent to the next lower grade. Graduate education or an internship meets the experience required when it is directly related to the work of the position.

The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.

Education can be substituted for experience. Review the qualification requirements for specific information.

One year of experience in the same or similar work equivalent to at least the next lower grade or level requiring application of the knowledge, skills, and abilities of the position being filled.

Only degrees from an accredited college or university recognized by the Department of Education are acceptable to meet positive education requirements or to substitute education for experience. For additional information, please go to the Office of Personnel Management (OPM) and U.S. Department of websites at -
<http://www.opm.gov/qualifications> and
<http://www.ed.gov/admins/finaid/accred/index.html>

Other Information:

- Management may select at any of the grade levels announced.
- Noncompetitive promotion potential to target grade.
- Selection is subject to restrictions resulting from Department of Defense referral system for displaced employees.
- Permanent Change of Station (PCS) expenses are not authorized.
- Temporary Duty (TDY) travel is 5 percent.

Other Requirements:

- Personnel security investigation required.
 - A medical examination is required.
 - You will be required to provide proof of U.S. Citizenship.
 - If selected, official college or university transcript must be submitted.
- License/Certification: Valid State Drivers License
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
 - Direct Deposit of Pay is Required.
 - You may claim Military Spouse Preference.

- One year trial/probationary period is required.

HOW TO APPLY:

This position will be filled from the Army Centralized Resumix database using an automated recruitment and referral system. Your resume must be on file with the Army Centralized Resumix database. If you have a resume on file with the Army Centralized Resumix database, you may apply by taking advantage of our quick self-nomination process. If you do not have a resume on file with the Army Centralized Resumix database, you must submit one along with the self-nomination. Both documents must be received in the Resumix database by the closing date of the announcement unless specifically stated in the instructions contained in this vacancy announcement.

RESUME:

If you do not have a resume on file with the Army Centralized Resumix database, you must submit one. It is strongly encouraged that you use the Army Resume Builder. The Army Resume Builder can be accessed by clicking on the link at the end of this vacancy announcement. It can also be found on the Internet at <http://www.cpol.army.mil>, click on Employment, click on Army's Resume Builder. The Army Resume Builder is used to create and store your resume. You do this by selecting Save Resume to Database. In order to receive consideration for vacancies, however, you must submit your resume to the Centralized Resumix database by going to the email page, selecting Central Database and clicking on the Submit button. Your resume will automatically flow into the Centralized Resumix database.

We prefer that you use our resume builder to create and submit your resume electronically. However, if you do not desire to use the Army Resume Builder, you may submit your resume to our Central Resume Processing Center using other means by scrolling to the end of this page and clicking on the Job Application Kit link for instructions. Please follow the instructions in our Job Application Kit to create your resume and assure that all of the required information is provided. The Job Application Kit can also be found on the Internet at <http://cpol.army.mil/employ/jobkit>

NOTE: Unless specifically stated in the vacancy announcement, do not submit documentation supporting your status/eligibility when submitting your resume. However, you may be asked to submit the documentation if you are selected. Resumes must be received by the closing date of this announcement.

SELF NOMINATION:

You may self-nominate at any time during an open period of a vacancy announcement. If your resume is currently in our central database, you may Self-Nominate by going to the CPOL/CPOC Vacancy Announcement Board

<http://cpolrhp.army.mil/ner/index.html>, key (or cut and paste) the announcement number into the Search - Announcement field (found at the bottom of the page), click on GET ANNOUNCEMENT, then follow link within THAT announcement to self nominate.

If you wish to submit your self-nomination another way, go to The Army Job Application Kit web site (<http://cpol.army.mil/employ/jobkit>) and follow instructions provided.

Self-nomination must be submitted by the closing date.

APPLICANT NOTIFICATION SYSTEM WEB-ENABLED RESPONSE (ANSWER):

To check the status of your resume and self-nominations you may go to <http://www.cpol.army.mil>, click on Employment, and click on ANSWER.

Point of Contact:

Taunya L. Stewart, NE Civilian Personnel Operations Center, 410-306-1208

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants will receive appropriate consideration without regard to non-merit factors such as race, color, religion, sex, national origin, marital status, sexual orientation except where specifically authorized by law, age, politics or disability which do not relate to successful performance of the duties of this position. Otherwise qualified applicants with disabilities who need reasonable accommodation may notify the agency Point of Contact on this announcement of their need.

SELECTION FOR THIS POSITION IS SUBJECT TO RESTRICTIONS RESULTING FROM DEPARTMENT OF DEFENSE REFERRAL SYSTEM FOR DISPLACED EMPLOYEES.